Scott Walker Governor

Edward F. Wall Secretary



State of Wisconsin Department of Corrections

Mailing Address
Division of Juvenile Corrections
3099 E. Washington Avenue
Post Office Box 8930
Madison, WI 53708-8930
Telephone (608) 240-5900
Fax (608) 240-3370

INTERSTATE COMPACT FOR JUVENILES (ICJ)

Shelley Hagan Jocelyn Schoeneck
ICJ Supervisor ICJ Coordinator
(OJOR Director) (608) 240-5931
Commissioner Fax: (608) 240-3370

(608) 240-5918 Email: <u>Jocelyn.Schoeneck@Wisconsin.gov</u>

ICJ Referral Packet

Referral Packet is to include (you may scan/email me your packet OR mail one copy):

Cover Letter (Brief summary of why ICJ is appropriate)
 Form IV* (Probation or Parole Investigation Request)
 Form IA/VI* (Application for Compact Services and Waiver)

Petitions(s)

Court Order(s) (Adjudication and Disposition)

Supervision Rules

- Legal and Social History if available
- All case information that may be helpful to the other state (e.g., psychological reports, school records, medical information, probation/parole/institutional reports)
- o Information regarding restitution, if any, and instructions for payment/balance owed.

Also include the following, if applicable:

- Risk Assessment for Sex Offender Referrals
- Travel Permit* (Executed when a parolee or probationer is traveling to establish residence in a members state prior to formal acceptance or just visiting a member state)
- Form V* (Executed after the parolee or probationer has been accepted by the receiving state and before s/he has departed for the receiving state)
- Arrest Reports (Encouraged for sex offenses)

Forms and rules may be downloaded at http://doc.wi.gov/families-visitors/juvenile-services/interstate-compact-for-juveniles